

ISO

INTERNATIONAL ORGANIZATION FOR STANDARDIZATION

ISO RECOMMENDATION R 860

INTERNATIONAL UNIFICATION
OF CONCEPTS AND TERMS

1st EDITION
October 1968

COPYRIGHT RESERVED

The copyright of ISO Recommendations and ISO Standards belongs to ISO Member Bodies. Reproduction of these documents, in any country, may be authorized therefore only by the national standards organization of that country, being a member of ISO.

For each individual country the only valid standard is the national standard of that country.

Printed in Switzerland

Also issued in French and Russian. Copies to be obtained through the national standards organizations.

STANDARDSISO.COM : Click to view the full PDF of ISO/R 860:1968

BRIEF HISTORY

The ISO Recommendation R 860, *International unification of concepts and terms*, was drawn up by Technical Committee ISO/TC 37, *Terminology (Principles and co-ordination)*, the Secretariat of which is held by the Österreichisches Normungsinstitut (ON).

Work on this question by the Technical Committee began in 1952 and led, in 1966, to the adoption of a Draft ISO Recommendation.

In May 1967, this Draft ISO Recommendation (No. 1189) was circulated to all the ISO Member Bodies for enquiry. It was approved, subject to a few modifications of an editorial nature, by the following Member Bodies :

Argentina	Greece	Romania
Australia	India	Spain
Austria	Israel	Switzerland
Chile	Italy	Turkey
Czechoslovakia	Netherlands	U.A.R.
France	Poland	
Germany	Portugal	

Three Member Bodies opposed the approval of the Draft :

Ireland
United Kingdom
U.S.A.

The Draft ISO Recommendation was then submitted by correspondence to the ISO Council, which decided, in October 1968, to accept it as an ISO RECOMMENDATION.

STANDARDSISO.COM : Click to view the full PDF of ISO/R 860:1968

FOREWORD

Co-operation and communication between experts engaged in all branches of science and technology are assuming ever-increasing importance as essential conditions for progress, both within each country and between countries. For this exchange to be successful, technical terms should have the same meaning for everyone who uses them. This goal can be achieved only if there is general agreement on the meaning of these terms. Hence the importance of technical vocabularies, in which concepts and terms, as well as their definitions, are standardized (terminological standards). It is just such standards which aid to assure mutual understanding.

These vocabularies are prepared by the National Standards Associations and by the Technical Committees of ISO. During the work on terminology carried out by these bodies it quickly became apparent that it was necessary to have directives applicable to any field of knowledge and that it was possible to establish them.

Accordingly, ISO set up a Technical Committee, known as ISO/TC 37, *Terminology (Principles and co-ordination)*, with the mission of finding out and formulating general principles on terminology and terminological lexicography.

The ISO Recommendations prepared by this Technical Committee deal with questions that fall under the following four classes :

1. Vocabulary of terminology;
2. Procedure for producing national or international standardized vocabularies;
3. National and international standardization of concepts, terms and their definitions : principles for their establishment and criteria of value;
4. Layout of monolingual and multilingual vocabularies, including lexicographical symbols.

The ISO Recommendation included in class 2 deals with guidance in the organization of the work, while the other classes are concerned with technical details.

The following ISO Recommendations have been or will be issued :

Class 1

ISO/R . . .,* *Vocabulary of terminology*

Class 2

ISO/R 919, *Guide for the preparation of classified vocabularies (Example of method)*

Class 3

ISO/R 704, *Naming principles*
ISO/R 860, *International unification of concepts and terms*

Class 4

ISO/R . . .,** *Layout of multilingual classified vocabularies*
ISO/R . . ., *Layout of monolingual classified vocabularies*
ISO/R . . ., *Lexicographical symbols*
ISO/R 639, *Symbols for languages, countries and authorities*

The present ISO Recommendation is a supplement to ISO Recommendation R/704, *Naming principles*, which contains principles applicable to any particular language or languages.

* At present Draft ISO Recommendation No. 781.

** At present Draft ISO Recommendation No. 1659.

CONTENTS

	Page
Introduction	7
1. Internationalization of concepts and systems of concepts	7
1.1 Concepts	7
1.2 Systems of concepts	8
2. Internationalization of the description of concepts	8
2.1 Definitions	8
2.2 Illustrations	8
3. Internationalization of the external form of terms	9
3.1 Origin and value of international forms	9
3.1.1 Origin of international forms	9
3.1.2 Importance of international forms	9
3.1.3 International forms side by side with native forms	10
3.1.4 Latin type forms are to be preferred to the international ethnic forms	10
3.1.5 National variants	10
3.2 Competition between written and phonic forms	11
3.2.1 Degree of international resemblance	11
3.2.2 Latin and Latin type words	11
3.2.3 Ethnic forms borrowed from a language using Roman characters	12
3.2.4 Ethnic forms borrowed from a language using Cyrillic characters	12
3.3 Root-words formed from Graeco-Latin roots	13
3.3.1 Root-words with Latin endings	13
3.3.2 Root-words with assimilated endings	13
3.4 Words derived from unaltered Graeco-Latin roots	14
3.4.1 Pure Graeco-Latin suffixes (and endings)	14
3.4.2 Assimilated Graeco-Latin suffixes (and endings)	14
3.4.3 Germanic, Slavonic etc. suffixes (and endings)	14
3.5 Prototype forms	15
3.6 International abbreviations	15
3.6.1 Abbreviations in general	15
3.6.2 Abbreviations of Latin words	15
4. Internationalization of the internal form (= literal meaning) of terms.	15
4.1 Internal form of complex terms	15
4.2 Internal form of transferred terms	16
5. Internationalization of the characters of writing	16

INTERNATIONAL UNIFICATION OF CONCEPTS AND TERMS

INTRODUCTION

The interests of international understanding require that national terminologies should as far as possible be unified.

The purpose of this ISO Recommendation is to show the advantages, possibilities and limits of the international unification of concepts and terms. It will be useful to persons concerned with the selection and coining of terms, especially during the preparation of standardized glossaries and vocabularies.

Although the rules suggested in this ISO Recommendation are applicable for general use, it is possible that some of its particulars cannot always be accepted for use in non-European languages.

The international unification (internationalization) should concern five elements of terminologies. These are

- (1) Concepts and systems of concepts.
- (2) Description of concepts, i.e. definitions and illustrations.
- (3) The external form of terms, especially the graphic form.
- (4) The internal form, i.e. the literal meaning of complex terms and of transferred terms.
- (5) The description of terms, i.e. the characters of writing.

1. INTERNATIONALIZATION OF CONCEPTS AND SYSTEMS OF CONCEPTS

1.1 Concepts

The concepts should be unified. The best way for the unification of concepts is the establishment of unified systems of concepts (see clause 1.2).

It is of primary importance to unify the meanings of such terms, the external or internal form of which is equal or similar within the compared languages. There is a great danger of confusion in such cases.

Examples : (a) *Pseudo-international literal meaning.* The terms F* *machine-outil* D *Werkzeugmaschine* include all machines for cutting or forming any materials. The term E *machine-tool*, however, which has the same literal meaning (see clause 4.1) as the term F *machine-outil* and is generally equated to it, in reality designates a specific concept, i.e. only machines for cutting metals. By such differences misunderstandings may easily arise (pseudo-international terms).

* The letters D, E, F, etc. are symbols for the languages German, English, French etc. (see ISO Recommendation R 639, *Symbols for languages, countries and authorities*).

- (b) *Pseudo-international form.* The electrotechnical terms E *period* F *période* do not have exactly the same meaning as D *Periode*, as can be seen by the following comparison :

D	<i>Periodendauer</i>	D	<i>Periode</i>
Sv	<i>periodtid</i>	Sv	<i>period</i>
= E	<i>period</i>	= E	<i>cycle</i>
F	<i>période</i>	F	<i>cycle</i>
IS	<i>periodo</i>	IS	<i>ciclo</i>

- (c) *True international form.* The introduction of the international term *metre* would not have had any advantage as long as the unit of length was not standardized on an international basis.

1.2 Systems of concepts

Systems of concepts, i.e. classifications, should be unified.

- Examples :
- (a) Comparing the names of colours within several languages it is to be noted that for some of them exact equivalents are missing in one or another language. The reason for this is difference of the subdivision of the spectrum in the various languages.
- (b) Uniform correspondence between national terms designating different types of operating conditions, protection and cooling of electric machines will remain unattainable until the classification of these concepts has been unified internationally.

2. INTERNATIONALIZATION OF THE DESCRIPTION OF CONCEPTS

2.1 Definitions

Wording of definitions should be unified.

Example : In the Vocabulary of the International Electrotechnical Commission (IEC), care is taken not only of the effective identity of the meanings of coordinated national terms, but also of the establishment of official definitions (in English and French). Translations of such standard definitions should be introduced progressively into national standards.

The introductions, into a particular country, of definitions fixed by an international convention should not be made without previous critical examination. In fact international definitions have often been established on a basis corresponding to the particular use of certain other countries (see clause 1.2).

2.2 Illustrations

If illustrations are used for the presentation of standardized concepts and terms, these special illustrations are to be unified.

- Examples :
- (a) In so far as the national norms are derived from Recommendations of ISA, ISO or IEC, illustrations also are generally transmitted with the standardized terms and concepts (e.g. illustrations for the concepts of fits). This is all the more desirable, since most illustrations only represent special cases of the given concept (i.e. specific concepts).
- (b) In the multilingual defining vocabulary of machine tool terms prepared for the Economic Commission for Europe (ECE), most illustrations have been taken from national standards.

3. INTERNATIONALIZATION OF THE EXTERNAL FORM OF TERMS

3.1 Origin and value of international forms

3.1.1 *Origin of international forms.* Two forms, graphic or phonetic, are etymologically identical, if they come from the same basic form.

A national form is at the same time international, if there are in several other languages forms etymologically identical with it; especially if all these forms are similar and if the languages belong to different families.

There are four categories of international forms. These are :

- (1) *Pure Latin (or Greek) words* (see clauses 3.3.1, 3.4.1).

Example : *omnibus; vide*

- (2) *National "Latin type" words.* The roots of these words are Latin (or Greek), without popular modifications. Their endings have a national form, hence differ from language to language (see clause 3.3.2). The suffixes, which many of these words contain, are Latin (or Greek) either unmodified (see clause 3.4.1) or assimilated to each national language (see clause 3.4.2). Most "Latin type" derivatives were formed a long time after the classic epoch.

Example : From the Latin word *caput, capitis* have been derived the following Latin type terms : EFS *capit/al* (adj.) I *capit/ale* D *kapit/al* R /*kapit/al/nyj*/; E *capit/al/ism* F *capit/al/isme* IS *capit/al/ismo* D *Kapit/al/ismus* R /*kapit/al/izm*/.

- (3) *Ethnic words internationally accepted.* These are words borrowed from a language other than Latin (or Greek) to which they are assimilated.

Examples : (a) The Latin word *caput* has regularly changed into French taking the form *chief*, and afterwards *chef*. These forms were adopted by the English language (*chief*), by German (*Chef*), by Spanish (*jefe*) and by Russian (/šef/).

(b) The word FIS *starter* R /*starter*/ D *Starter* is borrowed from English (*starter*).

(c) The word EF *robot* D *Roboter* is borrowed from Czech.

(d) The transcription of the Russian term /*sputnik*/ (see clause 3.2.4 (1)) provided the word E *sputnik* F *spoutnik* D *Sputnik*.

- (4) *Popular variants from ancient roots.* There is, for ethnic words, also another kind of internationality, which, however, is more restricted.

This occurs when several modern languages have inherited the same ancient root, each assimilating it in a different manner, by popular evolution. This is found particularly among Roman variants of Latin roots. For this kind of internationality the degree of resemblance (see clause 3.2.1) is smaller and the languages generally belong to only one family.

Examples : See clauses 3.1.5 example (b) and 3.2.2 example (a).

3.1.2 *Importance of international forms.* The importance of international forms lies in the fact that they can be immediately understood by persons having no knowledge of foreign languages. This however depends on the condition that such international forms have the same meaning in the different languages (see, however, clause 1.1).

The following rule results : Having the choice, in designating a concept, between two synonyms of equal quality, the one which appears in the same form in other languages is to be preferred.

- Examples :
- (a) In English two words derived from the Latin are commonly used side by side for the concept D *Elektronenröhre*, namely *tube* and *valve*. With regard to the other languages *tube* should be preferred; cf. F *tube électronique* I *tubo elettronico* (in addition to *valvola*) S *tubo electrónico*.
 - (b) It has been proposed to prefer the term F *concept* to the term F *notion*, since the expression E *concept* has the same meaning while the term E *notion* does not. This would be contrary to the usage established in terminology.
 - (c) The terms E *two-electrode valve* F *tube à deux électrodes* D *Zweielektrodenröhre*; *Zweipolröhre* Sv *tvåelektrodrör* were almost entirely superseded by the international word EF *diode* D *Diode* Sv *diod*. These words had been proposed in 1921 by the Commission Internationale de Technique Radiotélégraphique et de Signalisation Visuelle (CIRV).

3.1.3 *International forms side by side with native forms.* If, in a language, international terms are taken as "foreign terms" and consequently are not accepted by everyone they should be admitted into that language at least *side by side* with the national terms.

- Examples :
- | | |
|--------------------|---------------------------------------|
| R <i>motor</i> | by the side of R <i>dvigatel'</i> |
| D <i>Generator</i> | by the side of D <i>Stromerzeuger</i> |
| D <i>Stator</i> | by the side of D <i>Ständer</i> |

3.1.4 *Latin type forms are to be preferred to the international ethnic forms.* For technical terms Latin type forms are to be preferred to the international ethnic forms, because they are more neutral and more consistent with the greater part of the other international terms. They are more appropriate to form derived and compound words. Foreign ethnic forms provoke the resistance of the purist.

Examples : The "Comité d'étude des termes techniques français" has suggested the replacement of the following English terms in the French language with Latin type terms :

- by-pass* (technology of fluids) with *déviaton* or *dérivation*
dope (chemical industry) with *additif*
feeder (electrical engineering) with *artère* or *conduite de transport*
speaker (broadcasting) with *présenteur*.

3.1.5 *National variants.* In the different languages arbitrary variants should be avoided. Many variants, however, are unavoidable, because they are imposed by general rules of the particular language.

- Examples :
- (a) A positive electron is called E *positron* D *Positron* I *positrone*, but F *positon* S *positón*. An agreement, that these forms should be written all with *tr* or all with *t* would eliminate a source of errors in translating.
 - (b) Phonic derivations from the original Latin or Greek form which are regular and, consequently, unavoidable :
 F *état* S *estado* (= L *status* E *state* I *stato*)
 F *champs* (= L *campus* IS *campo*)
 I *flusso* S *flujo* (= L *fluxus* EF *flux*)
 S *fuerza* (= L *fortia* EF *force* I *forza*)
 I *elettrico* (G *Elektron*/ E *electric* F *électrique* S *eléctrico* D *elektrisch*)

See also examples under clauses 3.2.2, 3.2.3 and 3.4.2.

3.2 Competition between written and phonic forms

3.2.1 *Degree of international resemblance.* The resemblance between two forms, identical from an etymological point of view, may be greater or smaller as is shown and explained below.

Since Roman characters in different languages are pronounced differently, it would be impossible for the national variants of an international term to obtain a maximum resemblance in their written form (in Roman characters) and in their phonic form at the same time. It would be necessary to choose between these two possibilities.

As for terminological unification, between languages of Roman and of other characters (e.g. Cyrillic), orthographic unification amounts to transliteration of letters whereas phonic unification requires transcription of phonemes.

3.2.2 *Latin and Latin type words.* For Latin and Latin type terms maximum international resemblance is only possible in the written form.

That is due to the fact that people using Roman letters write Latin or Latin type words, in the same, or nearly the same, way as did the Romans. On the other hand the pronunciation of the Roman characters *c, s, x, ch, th, a, e, i, u* differs considerably today, from one language to another.

The international orthographic resemblance of Latin type words is maximum between the English, French and German languages. For most of the other Roman and Germanic languages, as well as of the Slavonic languages with Roman characters, the resemblance with the languages EFD is reduced by national orthographical rules. These rules demand the replacing of certain Latin letters by their phonetic equivalents, for example,

of <i>th</i>	(still NI)	by <i>t</i>	(No Sv I S Pt Ro Pl)
of <i>ph</i>		by <i>f</i>	(NI No Sv I S Pt Ro Cs Pl)
of <i>-tion</i>	(still Sv, <i>-tie</i> NI)	by <i>-ción</i>	(S), <i>-sjon</i> (No), <i>-zione</i> (I), <i>-ção</i> (Pt), <i>-tje</i> (Ro), <i>-cja</i> (Pl).

The phonetic spelling facilitates for most people the work of reading and writing. The present ISO Recommendation does not, however, seek to impose on the different countries the need to sacrifice the advantages of the phonetic spelling for the international unification of the written forms.

If this phonetism should be extended to the French, German and particularly English languages, and to all phonemes, it would destroy the bridge connecting the terminologies of modern languages. The replacing of *ph* by *f* would have no disadvantage, for it is possible in all languages.

Therefore, in languages with Roman characters, which permit the etymological (= historical) writing of Latin type terms, this is to be preferred, from the viewpoint of unification, to phonetic spelling.

In languages using Cyrillic characters, however, the introduction of Latin type words is made by transliteration of the Latin and Greek morphemes, which corresponds more or less to the transcription of the Latin or German pronunciation of these morphemes.

Examples : (a) The phonetic spelling D *Induktion* I *induzione* S *inducción* (instead of the historical spelling EF *induction*) which produces these differences, is unfortunately unavoidable, for it depends on general rules of the languages DIS. The phonetic spelling of I *fotografía* S *fotografía* (instead of E *photograph(y)* F *photographie* D *Photographie*) and of I *fotometría* S *fotometría* (instead of E *photometry* F *photométrie* D *Photometrie*) has the same effect.

- (b) The historical spelling D "*Photo(graphie)*" is better than D *Foto(grafie)* for it is equal to F *photographie* and E *photography*. It presents no inconvenience from the national point of view, for everyone uses *ph* for analogous German terms, such as D *Photometrie*, etc.
- (c) In the Italian and Dutch languages the letters *ph* are generally replaced by *f*; in the international unified term phon, however, *ph* is used.

3.2.3 *Ethnic forms borrowed from a language using Roman characters.* In the adoption of foreign ethnic forms, the methods of the various languages are quite different, as defined below.

- (1) The English and French languages adopt the written form and modify its pronunciation.
- (2) The German language, generally, adopts the written form as well as the phonetic.
- (3) The Italian and Spanish languages, generally, avoid the adoption of foreign ethnic forms. Yet for the technical terms these languages very often adopt the phonetic form and modify the spelling in accordance with their national orthography.
German may employ the same method, alternatively with method (2), when it is a matter of very popular expression.
- (4) Languages using Cyrillic characters also adopt the phonetic form, i.e. they transcribe them.

For the international unification of technical terms, the adoption of the written form in the languages with Roman characters is better (methods (1) and (2)). The adoption of the written and phonetic form at the same time (method (2)) assures also the resemblance with the form transcribed into Cyrillic characters according to its pronunciation.

Examples : (a) The French word *bureau* (pronounced /by'ro/) has been adopted by the other languages with the following forms :

- (1) E *bureau*, with the pronunciation near the E/ 'bju:ro/
- (2) D₁ *Bureau*, with the French pronunciation
- (3) D₂ *Büro*, with the French pronunciation
- S *buró*, with pronunciation near the French
- I *buo* (only in the word *burocrazia*), with pronunciation near the French
- (4) R /*bjuro*/, with pronunciation near the French.

Amongst the forms (1) to (3), the forms (3) are the least appropriate for international unification. Nevertheless they should be the rule for all languages in which it is desired to profit by the national advantages which the phonetic spelling presents.

- (b) Other international terms of ethnic provenance : *garage* (provenance : F). *stop* (E); *start* (E); *starter* (E); EF *quartz* I *quarzo* S *cuarzo* Sv *kvarts* R /*kvarc*/ (provenance : D *Quarz*, transformed from the slavonic form *kwardy*).

3.2.4 *Ethnic forms borrowed from a language using Cyrillic characters.* There are two possibilities for reproducing, in Roman characters, words borrowed from a language using Cyrillic characters : either by one of the national transliterations or by an international transliteration.